

**SONORA ELEMENTARY SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE
MEASURE H GENERAL OBLIGATION BONDS**

*Special Initial Organizational Meeting of March 26, 2011
to be held at 5 p.m.
in the Library
Sonora Elementary School District
830 Greenly Road
Sonora, California 95370*

AGENDA

1. Call to Order – Acting Chairperson
2. Roll Call and Establishment of Quorum – Acting Chairperson
3. Public Comment – Any member of the public may directly address the Committee on any item of interest to the public with respect to the Measure H GOB Proceeds. The Chairperson will ask if any members of the public wish to address the Committee, and if so, the member of the public shall raise his/her hand and when called upon, give their name and then make their statement. Members of the public will be given up to 3 minutes to address the Committee.
4. Measure H Bond Program Introduction: Report on Projects and Timing – Superintendent Bulkin
5. COC Members: Introduction to Roles and Responsibilities – Courtney L. Jones, Esq., Bond Counsel
6. Organizational Matters:
 - (1) Election of Chair
 - (2) Election of Vice Chair;
 - (3) Election of Secretary
 - (4) Determination of Length of Term: By Lot
 - (5) Determination of 2011 Meeting Schedule
7. Adjourn

SONORA ELEMENTARY SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE (COC)
MEASURE H GENERAL OBLIGATION BONDS
Special Initial Organizational Meeting
March 26, 2011 – 5 p.m.
Sonora Elementary School Library
830 Greenley Road
Sonora, California 95370

COC members present: Acting Chairperson Andrew McCluskey; Michael Fascilla; Jacqueline Gustafson; Bill Henington; Thomas Mannix; Tammy McVey; Charles Segerstrom; and Eveleen Sheehan-Smith. **COC members absent:** Cynthia Hughes Doyle; and Lee Pagni.

Others present: Marguerite Bulkin, Superintendent of Sonora School District, Courtney L. Jones, Esq., Bond Counsel, Jones Hall; Jorge Contreras, Director of Business Services; Kathy Kennedy, Business Tech; and Joyce Lupo, School Board member.

Acting Chairperson McCluskey called the meeting to order at 5 p.m. A roll call of members of the COC was taken. Eight members were present. Two were absent. The Chairperson noted the presence of a quorum (six COC members).

The Chairperson opened the meeting to public comments. Each person was offered up to three minutes for a statement. The audience members declined.

Materials distributed: Members of the COC received:

- Appendix A Ballot Proposition Full Text (pp. A-1 through A-4);
- Sonora Elementary School District Citizens' Bond Oversight Committee BYLAWS (adopted 01/19/2011 pp. 1-6)
- Sonora Elementary School District G. O. Bond Overview and Survey Analysis by Isom Advisors (June 16, 2010 pp. 3-5; 7-16; p. 18)
- The Brown Act Table of Contents (pp. i-iv;) Introduction (p. v;) Summary of Key Brown Act Provisions (pp. vi-xi) prepared by the Division of Civil Law
- Jones Hall Memorandum Regarding Citizens' Oversight Committee (3 pages)
- A one page black and white Measure H Cost Summary
- A one page color Costs pie chart

Measure H Bond Program Introduction Report on Projects and Timing:

Superintendent Bulkin, after meeting with a COC member who was not able to attend the March 26th meeting, prepared and distributed three handouts. She reviewed the Isom Advisors, the Measure H Cost Summary and the Costs pie chart. There was discussion about cost reimbursement from the State's Office of Public School Construction(OPSC). If a contract has been signed by the School District with the lowest responsible bidder on School Entrance Reconfiguration,

the redesign of traffic flow and bus drop off/pick up, ADA upgrades, and bus storage project by June 30th, the Bond Fund will receive approximately \$1.2-M. If there is no contract by then, the School District will have to seek an extension from the State OPSC office.

Introduction to Roles and Responsibilities of COC Members: Bond Counsel Jones reviewed handouts with the COC. She told of plans for an initial bond sale of \$3.9-M to be completed by mid-June 2011.

A primary COC responsibility is to inform the public concerning the School District's expenditure of bond issue proceeds. In addition to reports to the School Board, the COC will post information on a website linked to the District's website. That information will include COC agendas, meeting notices and minutes, reports to the School Board, and other COC activities.

Two apparent contradictions in the COC Bylaws were discussed. (1) Section 2 Purposes, second paragraph final sentence that reads "Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of Committee's review." COC Bylaws under Authorized Activities Section 4.1 (c) reads, "Review copies of deferred maintenance proposal or plans developed by the District." That apparent contradiction seems to be explained to the satisfaction of the COC members.

The second apparent contradiction involved Sections 3.1 and 3.5(g). Section 3.1 reads, "Inform the Public. The Committee shall inform the public concerning the District's expenditures of bond proceeds." Section 3.5 lists areas the District has not charged the COC with responsibility for. Section 3.5(g) reads, "The adoption of a plan for publicizing the activities of the Committee and the determination as to whether a mailer, a newspaper notice or website materials would best suit the distribution of the Committee's findings and recommendations." After discussion, the COC members seemed satisfied that all COC records will be posted on the Internet website maintained by the District, especially in light of Section 7.1(d) of the Bylaws that reads, "retention of all Committee records, and providing public access to such records on an Internet website maintained by the District."

A question about emails and whether the School Board, Superintendent and others should receive copies of all COC emails led to a broader discussion of The Brown Act. COC members decided a Brown Act presentation at the next COC meeting was a good idea. Brown Act orientation or training may be available through the County Superintendent of Schools Office. A COC member will see if arrangements can be made for a presentation at the June meeting.

Organizational Matters: Andrew McCluskey, Acting Chairperson for the COC meeting was elected Chairperson. Charles Segerstrom was elected Vice Chair. Tom Mannix was elected Secretary. Each candidate was nominated and

seconded by COC members. Each action was voted upon separately. All three votes were eight in favor, none in opposition and with no abstentions.

After electing officers, COC members drew lots to determine terms. Eight slips were drawn one at a time by each member present. The Chairperson then drew the two remaining lots for absent members. Chairperson McCluskey and Bill Henington drew one-year terms. The other eight members drew two-year terms.

A discussion of what meeting schedule to adopt followed. It was decided that the next COC meeting would be at 5 p.m. in the Sonora Elementary School Library on Wednesday, June 8, 2011. One of the items of business would be a schedule for future COC meetings.

The Initial COC meeting adjourned at 6:35 p.m.

Respectfully submitted,

Tom Mannix, Secretary